

SHOTLEY PARISH COUNCIL

Chair: R Wrinch, Hill House, Wades Lane, Shotley, Ipswich IP9 1EW



Please address all correspondence to the clerk:

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The next meeting of the parish council is to be held on Thursday 20 July 2006 at 7.15pm in the large committee room, Shotley Village Hall. The public are invited to attend.

Linda Rowlands
Parish Clerk

15 July 2006

AGENDA

DRAFT

1. Open forum for members of the public to speak to Councillors on items appearing on the agenda only (15 minutes maximum)
2. Apologies for absence
3. Declarations of interest and additions to register
4. District Councillor's report if available
5. County Councillor's report if available
6. Police brief
7. Minutes of Parish Council Meeting dated 15 June 2006
8. Complaint re untidy gardens/rubbish around Shotley etc
9. To approve accounts to year end 31.3.06 in preparation for audit
10. RFO's report
11. Accounts for payment
 - 11.1 Parish Clerk's salary (6.6.06-5.7.06) 64½ hrs @ £11 ph (net) (less £100 to cover underpaid tax due) £453.41
 - 11.2 Parish Clerk's expenses – general stationery £2.97
 - postage £7.80
 - internet charges £44.97
 - printer ink £69.75
 - telephone costs £20.97£146.46
 - 11.3 RFO's salary (6.6.06-5.7.06) .. hrs @ £11 ph (net) £tba
 - 11.4 RFO's expenses – ink cartridge £tba
 - Excel package £tba
 - Telephone costs £tba£
 - 11.5 Litter Warden (Village) salary (6.6.06-5.7.06) 23 hrs @ £7 ph £161.00
 - 11.6 Litter Warden (Gate) salary (6.6.06-5.7.06) ... hrs @ £7 ph £tba
 - 11.7 Litter Warden (Gate) expenses (...) £tba
 - 11.8 High Weald Furniture (2 x Mayfield benches) £587.50
 - 11.9 Top Banana (refixing swing/dog litter bin) £54.79
 - 11.10 SALC – Clerk's training 28 June £70.50
 - 11.11 SVHMC (subsidy Over 60's, PPIB 6 June, SYCP 8 June) £168.00
 - 11.12 SALC – Cllrs Peters training 5/6 June £80.50
 - 11.13 SALC – Training manual for RFO £10.00
 - 11.14 SALC – Cllr Long attendance at Spring Conference £35.25
 - 11.15 Heelis & Lodge – internal audit 2004 and 2005 £180.00
 - 11.16 Babergh DC – emptying of dog waste and litter bins Apr-Jun 06 £65.78
 - 11.17 Wicksteed Leisure – pins for grass mats £36.96
 - 11.18 Personal Papers (Business Directory) £577.18
 - 11.19 Inland Revenue – payment of back tax due (already signed and sent) £tba
 - 11.20 Inland Revenue – July tax bill £tba
12. Planning matters
 - 12.1 Applications received

- B/06/00993/FHA/AT - 51 Kitchener Way, Shotley Gate, Ipswich IP9 1RN – Erection of single storey side extension
- 12.2 B/06/01050/FHA/AT – 1 Diamond Cottages, The Street, Shotley, Ipswich IP9 1LX – Retention of detached single garage
- 12.3 B/06/01136/FHA/LJB – 10 Kitchener Way, Shotley Gate, Ipswich IP9 1RW – Erection of part single-storey and part two-storey rear extensions
13. Toilets on Bristol Hill: update
14. To consider grant to HMS Ganges Association
15. Bus shelter replacement: update
16. Play areas: update
17. Parish Plan Implementation Board: update
18. Communications Strategy
- 18.1 Draft Complaints Procedure - to discuss and adopt
- 18.2 Draft Aims and Objectives – for preliminary consideration
19. Correspondence to 15.7.06 and received subsequently
20. Emergency traffic planning
21. Chair's urgent business: any other matters for immediate discussion at the discretion of the Chairman
22. Reports from Councillors on matters not itemised on agenda
23. Clerk's report
24. Date of next meeting: 17 August 7.15pm

Public and Press are now excluded due to confidential nature of following item(s)

25. To approve contracts for:
- 22.1 Clerk
- 22.2 RFO